

BRYN MAWR COLLEGE

Office of the Provost

Committee on Academic Priorities (CAP) Guidelines for Requests for Continuing Non-Tenure Track Positions for AY2007-2008

Departments or programs who would like to request a tenure track appointment must submit a letter of intent by **October 8** and a full proposal in electronic format by **November 16**. These materials should be submitted to the Committee on Academic Priorities, via the Provost's Office.

Guidelines for new CNTT positions established March 8, 2007 (President's message to faculty):

<i>CNTT Faculty Guidelines / Proposal Description</i>
All tenure track (TT) faculty, including those in departments with CNTT colleagues, should teach at all levels of the curriculum.
CNTT positions are useful and appropriate for teaching entry level courses only when: (a) departments have heavy enrollments in entry level courses and much lower enrollments in courses at high levels; and (b) these entry level courses entail a lot of skill building and/or drill work. Such positions may also entail a significant degree of work such as the coordination of placement exams, the supervision and development of teaching assistants, and the operation and maintenance of lab equipment.
CNTTs are expected to perform service at the College level.
CNTTs are not expected or required to do research. When reviewed for reappointment, CNTTs will be evaluated based on their teaching and service, but not on research.
The number of CNTT or interim faculty should not approach or exceed the number of TT faculty in a given department.