

New Course Proposal

Instructor Name _____

See: http://www.brynmawr.edu/cc/documents/GuidelinesforSubmissionofNewCourseProposal_rev_Fall2011.docx

Department _____ Form Submission Date: _____

Dept. Chair Name _____ Has Chair Approved Proposal? Yes No

Please attach a preliminary syllabus including student learning goals and course outcomes.**Registration/Catalog Details**

Course Transcript Title: (30 characters) _____

Course Catalog Title: (60 characters) _____

Course Level: Intro. (100) Intermed. (200) Advanced (300) Preferred Course # _____

Courses without prerequisites (open to all students) generally should be numbered in the 100's. For more information, see: <http://www.brynmawr.edu/cc/documents/GuidelinesforLabelingCourses.2009.doc>

Does proposed course replace an existing course? Yes (course number _____) No

Course Catalog Description (≤ 50 words):

Course Prerequisites:

Semester / Year in which course will be offered: Fall _____ Spr _____

Half-semester course? Yes No During which half of term will course be offered? 1st 2nd

How often will course be offered? Yearly (every Spr; every Fall) Every Other Year Only Once

Proposed Time/Day _____ Have you discussed time with dept/counterpart chair(s)? Yes No

Is this a Limited Enrollment course? Yes No If yes, what is the numerical limit? _____

Comment on the **pedagogical goals served by limiting enrollment** and the **criteria to be used in lottery**:For Fall semester courses w/ limited enrollment, should seats be held for 1st-year students or Post Bacs?Yes No If yes, how many? _____1st-year _____ Post Bacs

Integration into Existing Curriculum

How does the proposed course fit into the department’s course offerings and major program?

Required of all majors (core course) Elective in major Writing Experience/Senior Capstone
 Not designed for majors Other: _____

Course counts for major credit in additional dept(s): _____

Course counts for credit in concentration(s)/minor(s): _____

Will this course be cross-listed? Yes No

If yes, list cross-listing departments: _____

Has chair of dept(s) cross-listing or counting the course reviewed the new course proposal? Yes No

Does course satisfy one of the former general requirements? I II IIL III Q

Does course satisfy one of the Approaches to Inquiry? SI CI CC IP

Does the course satisfy the Quantitative and Mathematical Reasoning Requirement (QM)? Yes No

Does this course assume mastery of quantitative skills consistent with completion of the new *QUAN001* course or achieving a satisfactory score on the diagnostic Q-skills assessment? Yes No

Which learning goals from the syllabus demonstrate how the course will satisfy the indicated Approach?

Bi-Co (Tri-Co) Cooperation

Is there a counterpart department or program at Haverford (or Swarthmore) that should be notified of the proposed new course offering? Yes No

If yes, has the chair or director of the counterpart department or program at Haverford been made aware of the proposed new course offering? Yes No N/A

Course Conduct and Planning

Will any written work (e.g., term papers, essays, reading responses) be assigned? Yes No

Will there be a draft/revision process for any/all assigned papers? Yes, for all. Yes, for some. No

Will there be problem sets (e.g., math homework) that are turned in and graded? Yes No

Is lab work or off-campus fieldwork, outside of class lecture meeting times, a required part of course?

Yes, lab work (hours per week: _____) Yes, fieldwork (hours per week: _____) No

How many **student** instructional assistants will be involved in supporting the course as graders, lab assistants or recitation leaders? None #____undergraduate #____graduate #____peer-led instructors

Is this a Praxis course? Yes, Praxis I Yes, Praxis II Yes, Praxis III No

If there is a compelling reason to use an alternative to a self-scheduled final exam, note what type of exam will be given (e.g., scheduled exam, paper in lieu of exam) and briefly state why it is necessary.

The College is periodically asked to report on additions to the Curriculum in a number of dimensions not necessarily synonymous with existing departments, programs or approaches to inquiry. *(This list may change over time.)* **Does the new course emphasize any of the following** *(please check all that apply)?*

Globalization

Racial Identity

Gender

Sexuality

Class

Ethnicity

Human Rights

Peace and Social Justice

Environmental Sustainability

Computational Modeling

Information Literacy