

Office of International Programs
 Canwyll House, Bryn Mawr College
 Bryn Mawr, PA 19101-2899
 Tel: 610-526-7530
 Fax: 610-526-6551
 E-mail: ois@brynmawr.edu

Study Abroad Application Checklist

Return this checklist with your application to OIP by the required deadline.

Friday, 12/2/2011, 5 PM (Applications for LSE and Oxford)

Friday, 12/9/2011, 5 PM (Applications and petitions to attend a non-approved program, without exception)

Friday, 2/10/2012, 5 PM (Applications for all BMC approved programs)

Name: _____ Date _____

Documents Included:	<input checked="" type="checkbox"/>
<i>The first four components below may be filled out entirely by the applicant.</i>	
1. Bryn Mawr College Study Abroad Application Form	
2. Study abroad Essay	
3. Major Work Plans	
4. Unofficial Transcript	
<i>The four forms below require the aid of both the applicant's dean and her major advisor.</i>	
5. Recommendation # 1: Dean Certification	
6. Recommendation # 2: Major Advisor's Evaluation	
7. Recommendation # 3: Foreign Language Certification	
8. Recommendation # 4: Semester Specific Certification <i>(if applicable)</i>	
<i>Supplemental forms for applications for non-approved programs</i>	
1. A statement by your major advisor endorsing your program choice	
2. An additional essay by you explaining why you want to attend this program. Your essay should address the following: <ul style="list-style-type: none"> • Courses you intend to take • How the courses will enhance your work in your major • Any courses you intend to pursue outside your major. 	
3. Copy of program description, including list of course offerings and support services available to students.	
4. Program start and end dates	
5. Information on examination procedures	
6. Program cost (tuition, room and board)	
7. Name of contact person for the program	

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Study Abroad Application Biographical Information

Deadlines: Friday, 12/2/2011, 5 PM/ Friday, 12/9/2011, 5 PM/Friday, 2/10/2012, 5 PM

Biographical Information

Name _____ Bryn Mawr ID # _____
Last First Middle Initial

Date of Birth _____ Bryn Mawr E-Mail _____

Citizenship _____ If not U.S. citizen, please list your visa status _____

Class _____ Campus mailing Address _____ Campus or cell phone # _____

Mailing information for parents or guardians:

Name(s) _____ Phone # _____

Address _____
Street City State Zip

E-mail of Parents or guardians _____

Major _____ Advisor _____ GPA _____

Minor/Concentration _____ Advisor _____ GPA _____

Are You Receiving a Bryn Mawr, International, Posse, or Trustee Grant? Yes No

Semester Preference and Program Choices

Please rank your program and semester choices in order of preference.

FIRST CHOICE Program: _____ Semester: Fall Spring Full Year*

SECOND CHOICE Program: _____ Semester: Fall Spring Full Year*

THIRD CHOICE Program : _____ Semester: Fall Spring Full Year*

* Only foreign language majors or students eligible to study with programs for which one semester is not an option may study abroad for the full academic year. The Foreign Studies Committee will consider requests for exceptions to this policy from students who present a compelling academic plan that requires a full year of study outside the United States.

Student Certification

Your signature indicates that you have read the application instructions and the Study Abroad Guide. It also indicates that you have discussed your study abroad plans with your Dean and your Major Advisor. In addition, your signature authorizes the Office of International Programs to release information from your records which are relevant to your study abroad application.

Signature of Student _____ Date _____

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Study Abroad Application Dean Certification

RECOMMENDATION # 1

You must complete the following information before meeting with your Dean to discuss your study abroad plans.

Will you have completed all college-wide requirements before you go abroad? Yes No

If not, list your remaining requirements and explain precisely how and when you will complete them.

Have you ever required an extension beyond the end of the semester or withdrawn from a course? Yes No

If yes, explain the circumstances.

Signature of Dean _____ Date _____

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Study Abroad Application Major Advisor Evaluation

RECOMMENDATION # 2

Please complete Section 1 of this form, sign it, and discuss your study abroad plans in detail with your major advisor. Your major advisor should complete Section 2 of this form and may forward it directly OIP.

Section 1: General Information

Name _____ Bryn Mawr ID # _____
Last First Middle Initial

Major _____

I hereby waive my right of access to the information on this form and ask that it be completed and submitted to the Office of International Programs as part of my application for Bryn Mawr College's Study Abroad Program.

Signature: _____ Date: _____

Section 2: Major Advisor's Evaluation

1. Have you discussed the study abroad program and specific courses available and applicable to the major with the student?
 Yes No

2. Please assess how the student's proposed study abroad plan will affect her major:

Essential for the completion of the major

Will significantly enhance the major

Will complement BMC coursework in major

Will count toward the major, but will not significantly change the quality of the major

Will not count toward the major

Other (please specify) _____

Insufficient information available to assess the proposed courses

3. Please comment on the student's ability to work independently, manage her time, and perform on comprehensive exams. In your opinion, would the student be better served by a program requiring much self direction, or by a highly structured program?

Name of Major Advisor _____

Signature of Major Advisor _____

Department _____ Date _____

Please return to the Office of International Programs, Canwyll House West, Bryn Mawr College. Thank you!

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Study Abroad Application Foreign Language Certification

RECOMMENDATION # 3

If you are applying to a program in which the primary language of instruction is not English, please go to the Language Department and ask the Major Advisor/Department Chair to sign here.

Department

Name of the Major Advisor/Department Chair

Comments

Signature of the Major Advisor/Department Chair _____ **Date** _____

Please return to the Office of International Programs, Canwyll House West, Bryn Mawr College. Thank you!

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Study Abroad Application Semester Specific Certification

RECOMMENDATION # 4

If for academic reasons you can only study abroad in one particular semester, your Dean and/or Major Advisor must complete this form. This form should be submitted as soon as possible.

Name _____ Bryn Mawr ID # _____
Last First Middle Initial

Major _____

The following must be completed by your Dean and/or Major Advisor:

Note to the Dean and/or Major Advisor: A student must apply for a fall-semester and a spring-semester study abroad program unless she is exempt from this requirement. Generally, the Committee will consider the following reasons: (1) inability to complete the major; (2) inability to take courses following the study abroad semester in the appropriate sequence; (3) inability to complete the prerequisites for the study abroad program. Non-academic, extra-curricular, or personal considerations may be included, but they are given lower priority in determining whether the student is approved for her first choice.

This statement should be submitted as soon as possible.

1. Is the student making satisfactory progress towards her degree? Yes No
2. The student is not able to study abroad in the Fall Spring semester (please check one) because:
 - She cannot complete her major.
 - She cannot take courses following the study abroad semester in the appropriate sequence.
 - She cannot complete the prerequisites for the study abroad program until the semester indicated.
 - Other (Please explain).

Name of Dean or Major Advisor _____

Signature of Dean or Major Advisor _____

Department _____ Date _____