

### **Employment Regulations For J-1 Students**

- The regulations permit J-1 students to work on campus for 20 hrs (part-time) during the semester and 40 hrs (full-time) during official College break periods.
- All J-1 students need to request permission from the Responsible Officer (RO) at OIP in the form of “Employment Authorization Letter” before accepting and beginning employment on campus.
- All J-1 student employment must be reported to Department of State, through SEVIS, therefore students must seek prior approval from OIP and confirm any on-campus employment offers or changes to OIP
- If a J-1 student changes on campus employment a new letter of employment authorization must be obtained from OIP