

Office of International Programs  
Canwyll House, Bryn Mawr College  
Bryn Mawr, PA 19101-2899  
Tel: 610-526-7530  
Fax: 610-526-6551  
E-mail: [oiip@brynmawr.edu](mailto:oiip@brynmawr.edu)

## SEVIS Record Update Form

### To Be Completed By Student:

**Instructions:** As an F-1 student, U.S. Immigration Law requires Bryn Mawr College to keep record of some activities related to your studies, employment status, and on specified actions that you take as those events have immigration implications on your F-1 status. In compliance with these regulations, please complete and submit this form to OIP on the action you have taken. We will update your SEVIS record to meet reporting requirements mandated by USCIS.

I, \_\_\_\_\_  
(Last Name) (First Name) (SEVIS ID # appears on top I-20 bar code)

Hereby notify the Office of International Programs and Bryn Mawr College that effective immediately,

I am taking a medical leave of absence, (attach documentation from medical provider)

I am taking a personal leave of absence

I am withdrawing from the college

Other (please specify) \_\_\_\_\_

Please note that F-1 students, who are not enrolled at the College, will have their SEVIS record terminated. Students will be required to provide financial documentation to be issued a new I-20 in order to re-enter the United States and resume their studies at the College. You must also complete a notice of departure with your dean.

\_\_\_\_\_  
**Name** (Printed) **Signature** **Date**

### OIP Certification

\_\_\_\_\_  
**Name** (Printed) **Signature** **Date**