

B R Y N M A W R

Funding Application

- All funding requests must be submitted to the MCC at least two weeks before the event. This includes requests to use the OIA credit card. The Office of Intercultural Affairs will review your request, and you will be notified if you are approved for OIA funds. Be aware that it may take up to two weeks for the paperwork to be processed from the time that all required supplementary materials (contracts, invoices, etc.) are received.
- Attach a budget in which you indicate exactly how the funds would be spent. If applicable, submit a copy of the brochure, flyer, or invitation concerning the activity or event you hope to attend/plan.

Name _____ Class Year _____ Student ID # _____

AMO (if applicable) _____

Primary Phone Number _____ Campus Box # _____

E-mail address _____

Purpose of request (Please include a statement of importance to the community and number of students involved.)

What other organizations or departments have you enlisted to plan and sponsor this event? If none, why?

Amount of funds requested _____ Do you have direct deposit through the College? _____

Signature

Date

By signing this I agree to supply all receipts within one week after the conclusion of my event or trip. I also agree to pay back to the OIA any money for receipts I do not provide.

Request approved by the OIA : _____
Signature

Date