

# BRYN MAWR COLLEGE

## Bryn Mawr College Libraries Donor Record Form

Thank you for your interest in the Bryn Mawr College Libraries. Please consult the Bryn Mawr College General Gifts-in-Kind Policy before donating your books and material: <https://www.brynmawr.edu/giving/bryn-mawr-college-libraries-general-gifts-kind-policy>. Below is a form we ask you to complete so that we may record information about you and your gift for our donor file. Thank you again for your generosity.

Donor Name: \_\_\_\_\_ Date \_\_\_\_\_

Contact name (if other than donor): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Donor affiliation to Bryn Mawr College (alumnae/i, parent, friend, etc.): \_\_\_\_\_

Approximate number of items: \_\_\_\_\_ General subject of materials: \_\_\_\_\_

Please check one:

I will not take a tax deduction for this donation.

I will claim a tax deduction for this donation valued at more than \$500 but less than \$5,000.

I will claim a tax deduction of more than \$5,000 and have completed an appraisal of the materials before giving them to the library.

By signing below, I acknowledge that:

- I understand that all donations of gifts-in-kind must be pre-approved by the appropriate Library staff member prior to delivery.
- I understand that the items accepted for donation will become the property of the Bryn Mawr College Libraries and that the Libraries reserve the right to determine how they will be used or disposed.
- I have read the Bryn Mawr College General Gifts-in-Kind policy and agree to its stated terms.

Signature:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Please return signed form:

Email: [bchamness@brynmawr.edu](mailto:bchamness@brynmawr.edu)

Mail: Berry Chamness  
Canaday Library - Bryn Mawr College  
101 N. Merion Avenue  
Bryn Mawr, PA 19010.