Bryn Mawr Fund Class Chair and Committee Responsibilities

- Make a gift or pledge to The Bryn Mawr Fund early before soliciting classmates
  - Consider making a multi-year pledge leading up to your next Reunion
- Work with the Development Office to determine dollar and participation goals for your class
- Solicit your classmates
  - Yearly letter from Bryn Mawr Fund Class Chairs
  - Emails and phone calls to individual classmates
- Report feedback to your Bryn Mawr Fund staff liaison
  - Pledges and gifts
  - Contact information changes
  - Any additional relevant information
- Review monthly reports
- Recruit gift committee members
- Thank classmates who have made a gift, with special attention to new donors and those who do not give every year, to encourage consistent giving
- Attend Alumnae Volunteer Summit in the fall
- Participate in conference calls, webinars and online trainings

Additional Ways to Increase Involvement:

- Find lost alumnae
- Reach out to disengaged classmates
  - Invite them for coffee/lunch to talk about the latest BMC news
  - Bring them back to campus for an event, or attend a regional event in your area
- Post progress-to-goal updates on Social Media
  - Facebook, class blogs, Twitter
  - Encourage class notes submissions
- Be a mentor for an inexperienced class chair