Facilities at Your Service

Volume XV                  Fall 2015

All New – SchoolDude!

We are excited to announce that we launched a new, web-based service request system over the summer. This system will allow you to not only request services on-line, it will allow you to view all the requests you submit in the system. The system is called “SchoolDude” and is used by more than 700 colleges and universities. In fact, 25% of all U.S private and independent colleges use SchoolDude.

The Maintenance Direct Requestor Guide and a demonstration video are available on our website (http://www.brynmawr.edu/facilities/serviceform.shtml). Please take a moment and review the guide. When submitting a request, please remember the password is FIXIT. If you have any questions, please call us at 610-526-7930.

Meet Our Team

Facilities Services is comprised of 22 men and women whose goal is to make your time at Bryn Mawr as comfortable and rewarding as possible. We respond to your needs regarding: heating and cooling, electrical, plumbing, windows, doors, locks, keys, recycling and pest control concerns. Our offices are in the Ward Building which is located between Schwartz Gym and Park Science.

We are grouped into three sections – Directors, Call Center, and Trades. The department is under the direction of Glenn Smith. Joseph Marra is the Associate Director for Planning & Projects and Campus Architect. Project Management is led by Jim McGaffin, the College Engineer. Deb Grant, Associate Director of Business Operations, oversees the Call Center and all administrative requirements of the department. Mike Hyduke and Jennifer Hagenbuch operate the Call Center. Our Trades fall under the Associate Director of Facilities, Harold Maryea. We currently have on staff six HVAC mechanics, three electricians, a plumber, three carpenters and a locksmith. The leaders of these groups are masters in their trades. The Associate Director of Grounds, Dawn DiGiovanna, oversees our lawn service contractor and advises on all grounds and exterior hardscape related issues. Combined, the team has nearly 300 years of experience here at the College!

How To Reach Us

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<tr>
<th>Name</th>
<th>Extension</th>
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<tbody>
<tr>
<td>Call Center</td>
<td>x7930</td>
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<tr>
<td>Glenn Smith, Director</td>
<td>x7935</td>
<td>gsmith</td>
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<td>Harold Maryea, Asst Director</td>
<td>x7948</td>
<td>hemaryea</td>
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<td>Joseph Marra, Planning/Design</td>
<td>x7933</td>
<td>jmarra</td>
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<td>Jim McGaffin, Proj Mgmt</td>
<td>x7984</td>
<td>jmcgaffi</td>
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<td>Deb Grant, Business Ops</td>
<td>x7937</td>
<td>dgrant</td>
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<td>Dawn DiGiovanni, Grounds</td>
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In case of an emergency, we can be reached at ext. 7930 Monday through Friday, 7:00am to 5:00pm. After hours and on weekends, please call Public Safety at ext. 7911. A mechanic is available through Public Safety dispatch 24 hours a day, seven days a week.

New Dorm On Campus!

On the site of the former Haffner dormitory, a new dorm will open this fall, connected to the remaining former French tower of Haffner. In total, the new facility can house 130 students or about 50 more than could previously be housed in Haffner. There are 8 doubles and 114 singles. This additional capacity will allow the College to house students housed in off-campus apartments back on campus. The dorm features beautiful views of Rockefeller and other parts of our historic campus from two glass-walled lounges as it turns the corner at Yarrow St. and Merion Ave. The entire dorm complex is 100% accessible thanks to an elevator that serves all three floors. Each floor also features a separate TV lounge and a laundry room. The name for the remaining tower will be unveiled at Convocation as it becomes the successor of Perry House. Some of the original wood flooring in Perry House was salvaged and installed in the library of this tower. In addition to the library, the first floor of the former French tower features a large multi-purpose room and a kitchen. The courtyard is accessible to all students and will allow outdoor dining hall seating during favorable weather. The dining hall was also extensively renovated with upgrades to the serving area, the Dorothy Vernon Room, a new roof, and other mechanical system upgrades.

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Introducing...Dawn DiGiovanni. Dawn is our new Associate Director for Grounds. She joined us in August. She will be involved with all our landscaping and grounds work as well as working with various student groups.

Facelift for Campus Center & Thomas Turrets

You can’t help but notice all of the scaffolding at the Campus Center and Thomas Hall as you arrive on campus. Exterior masonry repairs are underway at both of these locations. These projects will continue through the fall semester.

The Campus Center is also receiving a new roof. The building was originally constructed as the gymnasium in 1909 and has not undergone this level of repairs since it was built.

The four turrets that surround the Great Hall at Thomas are receiving extensive repairs. The repairs involve the repointing of the mortar between the stones perhaps, for the first time in the history of this 108 year-old building. The windows on the wing of Thomas opposite Canaday were replaced this summer as well.

While You Were Away

Everyone notices our big projects. Yet, a large portion of the work performed by Facilities gets less attention, but is still critical to the operations of the campus. We were busy this summer recarpeting hallways and common areas in Pembroke West and Denbigh Halls. The fire alarm systems at Merion and Radnor Halls were replaced with updated systems. A new, secure fence was installed around the Pond. Renovations were completed in the Language Learning Center, Digital Design Center and Park Hall 193.

Students, Fill Out The Form!

When you check in with Facilities and receive the key to your room, you also receive a Room Assessment Form. The form gives you the opportunity to assess the condition of your room when you arrive. You should note anything that is unsatisfactory with your room and immediately return the white copy to Facilities Services. Save the yellow copy for your records. With so many things going on, you may be tempted to forget about the form. This may come back to haunt you. The form is used after you leave campus by Facilities when room inspections are performed. Any damage that is found in the room and was not noted on the Assessment Form will be charged to you and your roommate(s), if applicable. Last year, 87 people were fined for a total of $4,275.00. For a full description of do’s and don’ts and the charges associated with various damages, please read the back of the Assessment Form. If you have any questions, please call ext. 7930.