General Information about Requesting Accommodations for Final Exams at Bryn Mawr: Fall 2019

Schedule for Self-Scheduled Exams for Students with Accommodations

You need to be aware that the schedule for self-scheduled exams at Bryn Mawr for students with accommodations is different from the one posted on the Registrar’s website. Room assignments are also different, as are procedures. The schedule and room availability for exams for students with accommodations will be posted on the Access Services website by late November/early December. This information will also be posted outside rooms 103 and 203 Guild. Thanks to assistance from the Registrar, Access Services has a list of all Bryn Mawr students with a self-scheduled exam(s); there is no form to complete and return. You simply follow the procedures, schedule and available times listed on the Access Services website.

However, be advised that there will be no evening exams offered and there are no self-scheduled exam times available (for students needing accommodations) for Friday, Dec. 20. If you need accommodations, plan accordingly.

If you need testing accommodations and have exams that are...

- **Self-scheduled at Bryn Mawr:**
  Please refer to the Access Services website regarding the specific procedures, times and rooms for self-scheduled exams if you need accommodations. You will receive an email containing a link to this information if, according to the Registrar, you have a self-scheduled exam. However, it will be posted following Fall Break.

  A note to Haverford students receiving accommodations while taking a Bryn Mawr class that has a self-scheduled exam…you must contact Sherrie Borowsky (sborowsky@haverford.edu) and ask her to notify Access Services at Bryn Mawr on your behalf no later than Monday, Dec. 2, 2019.

- **Scheduled at Bryn Mawr:**
  Make arrangements for accommodations directly with your professor well before the last class.

- **Self-scheduled at Haverford:**
  Please contact the Haverford Registrar, located in Chase, by late November to make arrangements. Procedures at Haverford for self-scheduled exams (if you need accommodations) are different than here at Bryn Mawr; it is your responsibility to be informed.

Keep in mind that all students are subject to Bryn Mawr’s Honor Code when taking any exam, and that it is your responsibility to monitor any time allowance and/or other pre-approved accommodations. If you are pre-approved to use your laptop to word-process a writing intensive exam, be reminded that you may only use your laptop to word-process and you may not use any other feature of your laptop and/or the internet.

If you have any questions about any of these procedures, contact Deb Alder, Director of Access Services at dalder@brynmawr.edu or 103 Guild, x7351.