How to Apply to Take the MASTER’S License Exam in Pennsylvania

TO BE ELIGIBLE FOR THE MASTER’S LICENSING EXAM, THE APPLICANT MUST BE IN THE FINAL SEMESTER OF A MASTER’S OR DOCTORAL DEGREE PROGRAM, OR HOLD A MASTER’S OR DOCTORAL DEGREE.

PLEASE NOTE: The Social Work Board recommends that current applicants use the printable application (see link below) because the online application is not updated at this time.

Step 1:
Access printable application:
http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/SocialWorkersMarriageanFamilyTherapistsandProfessionalCounselors/Pages/Applications-and-Forms.aspx

Step 2:
Under Applications and Forms

- Scroll down to: Social Worker-Application for Examination/License
- Note and adhere to new requirements #s 9 and 10.
- Print application and complete pages 1-2. Send these to the Board with your check.
- Complete the top of page 3, "Verification of SW Education" and send it to your Dean’s Office or College Registrar. (NOTE: Bryn Mawr students must send the form to the College Registrar’s Office, Guild Hall, 101 N. Merion Ave., Bryn Mawr, PA 19010.)
- The Dean’s Office or the College Registrar will send the completed form directly to the SW Board.

Step 3:
It is the applicant’s responsibility to request that the College Registrar submit an official transcript to the state once you complete your degree. Your license will not be finalized until the official transcript is received by the Board. The Board will mail your license to you once all requirements are met.

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