

Current Projects FY19 Q2

Type	Name	Description	Manager	Start	End
Administrative Information Services (AIS)	Access Management Discovery	This project will be undertaken to evaluate our current access management processes and services to determine if the needs of the college are being met. Recommendations relative future AM related projects will be made.	David Sturgis	11/27/2017	3/31/2018
Administrative Information Services (AIS)	Data Disposal for PII	This project will be undertaken to confer with users throughout the College relative to their use of personally identifiable information and its useful lifespan. From a risk perspective, we would like to identify when PII is no longer needed and can be removed from our systems.	David Sturgis	3/16/2018	12/31/2018
Administrative Information Services (AIS)	Terra Dotta - Phase II - Risk Management (For Awareness)	This project is being undertaken to purchase and implement the Terra Dotta software module for risk management. This module allows the College to record expected travel and track who is in specific locations around the world at any given time. Of particular interest here would be the use of travel data to contact College affiliates in an emergency or crisis situation.	David Sturgis	3/16/2018	12/31/2018
Administrative Information Services (AIS)	Enterprise System/Ecosystem Roadmap	This project is being undertaken to review our current ERP system and determine future direction given that PeopleSoft support will not continue after 2027.	David Sturgis	3/16/2018	8/31/2020
Administrative Information Services (AIS)	PeopleTools Upgrade - 8.56	As required by our vendor, this annual (roughly) upgrade allows us to stay current with our PeopleTools software and address known bugs.	David Sturgis	3/16/2018	7/31/2019
Administrative Information Services (AIS)	Fischer Upgrade to version 6.3	Fischer has informed us that an upgrade is necessary for their software. Although version 7.0 is available, they have only 1 client running this version. We have opted to upgrade to the latest version 6 release (6.3)	David Sturgis	10/11/2018	11/30/2018

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Collection Management & Discovery (CMD)	Integrated Library System implementation	This TriCollege Libraries project will implement a new ILS, Ex Libris' Alma, replacing our current ILS, III's Millennium, as well as replacing our current Discovery interface, VuFind, with Ex Libris' Primo. This project will focus on two phases; first, data cleanup, and second, software implementation, external systems integration, and training. The successful implementation will provide our staff with new workflows and business processes and patrons with a robust Discovery interface. This implementation will also move the ILS system to the cloud, alleviating the need for in-house software and server updates and upgrades for both the back-end and for Discovery.	Vince Patone	1/10/2018	12/31/2018
Educational Technology Services (ETS)	Develop Blended Online Courses for GSSWSR	Discovery/exploratory project to help GSSW develop online and blended courses for both masters' programs and non-degree professional development/continuing education programs. Goal is to make these programs more flexible, easier for working and commuter professionals to incorporate into their day-to-day life, and therefore more attractive to prospective students and participants.	Jennifer Spohrer	7/18/2017	12/31/2018

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Educational Technology Services (ETS)	Small Video Recording Studio	Project to renovate Canaday 313 as a small digital recording studio. Business drivers are faculty/student/staff demand for quiet, well-lit space set up for instructional video and digital storytelling recording. Although we have portable kits for on-site recording, interview-type recordings would benefit from a space that is pre-set for more consistent lighting and sound quality. Canaday 313 is convenient to Chris Boyland's office in 300; she is the lead support for digital storytelling.	Jennifer Spohrer	6/1/2018	12/31/2018
Educational Technology Services (ETS)	BMC Domain of One's Own Service Modeling	Over AY2017-18, Bryn Mawr College completed a successful pilot of Domain of One's Own as a means of providing students, faculty and staff a digital space for experimentation, scholarship, creative work, and developing digital competencies and to support the growth of a cohesive Digital Scholarship program. The goal of this project is to finish designing and implementing the remaining elements of a service model for Domain of One's Own that will be sustainable at scale as we move beyond the pilot.	Jennifer Spohrer	7/11/2018	9/4/2018
Educational Technology Services (ETS)	Data and Digital Storytelling Intensives	As part of the Digital Competencies program, LITS and LILAC will jointly organize and host two Digital Intensives: a reboot of the Data Intensive in fall 2018 and a new Digital Narratives Intensive in spring 2019, which will focus on audiovisual production, web design, and non-linear digital narratives.	Jennifer Spohrer	7/13/2018	6/30/2019

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<p>Infrastructure Services</p>	<p>Phone System Implementation</p>	<p>phone system with a complete, modern solution from Mitel.</p> <p>Implementing a VoIP phone system requires significant changes to our existing infrastructure. The following changes will be a significant part of the Phone System Implementation project:</p> <ul style="list-style-type: none"> • LITS will provide wired network ports for all desk phones, requiring additional network switches in each building. The switches will need to provide “power over Ethernet” similar to the switches we use to deliver signal to wireless access points. The switch installations are necessary prior to or concurrent with the rollout of a new phone system. • In order to provide reliable quality and install new equipment, LITS will do some repairs and maintenance to our network closets and wiring, including removing equipment no longer needed. This work is necessary prior to or concurrent with the network switch installations described above. • LITS will accelerate and complete single-mode fiber installation across campus, a project that has been in process for the last few years. • The new system will depend on power redundancy in each campus building. LITS will partner with Facilities to add power redundancy to each building that does not 	<p>Melissa Cresswell</p>	<p>12/13/2017</p>	<p>9/28/2018</p>
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<p>Infrastructure Services</p>	<p>Bi-Co MFA Implementation</p>	<p>deploy such portions of the Duo Access framework and GreyHeller security application framework as necessary to implement multifactor authentication for our core and critical data systems.</p> <p>Where possible our implementation and policies will align with those of our TriCo partners. Bryn Mawr and Haverford will work closely together to implement such portions of the Duo framework as necessary to secure their systems and normalize policies and practices across the BiCo and where applicable the TriCo.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Implement Duo Access Framework for: <ul style="list-style-type: none"> o Active Directory Federated Services (ADFS) o Shibboleth (SHIB) o Remote Desktop (RDP) o Virtual Private Network (VPN) o PeopleSoft, via GreyHeller (PS - GH) • Draft, circulate, and establish MFA use and applicability policies • Create communications and educational materials (in consultation with TriCo peers) • Onboard identified constituencies • Procure and distribute alternative authentication tokens as policy and practice dictate • Stage system for integration into IdMs 	<p>Randal Gustitis</p>	<p>7/11/2018</p>	<p>1/2/2019</p>
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Office of the CIO (OCIO)	Promoting the Value of the Humanities (Mellon Grant)	LITS is managing the portions of this grant that involve the digital competencies program; the CLIR Humanities & Digital Scholarship Fellow, who will work for two years to develop pedagogical resources around our unique digitized collections, to help develop digital scholarship projects with faculty and students, and to offer digital competencies workshops for students, faculty, and staff colleagues; the relationships of the visiting archaeology faculty member with Museum Studies, enabling work with objects in the collection with global significance; and supporting the development of Museum Studies courses.	Gina Siesing	7/16/2018	5/31/2019
Office of the CIO (OCIO)	Showcasing STEM Excellence at Park	Kari asked Gina to convene a group of faculty and staff to plan for showcasing STEM excellence via the Park Science digital and physical displays in preparation for the opening of the renovated building, as well as to work with this group of interested folks to develop an ongoing model for enabling rotating display/exhibits that highlight STEM at BMC. The initial brainstorming meeting with faculty and staff happened several weeks ago, and the core planning team self-identified out of that initial meeting held its first meeting on March 13.	Gina Siesing	3/1/2018	10/19/2018
Outreach & Education	InfoSec Education 2018 Launch	LITS will launch our annual Information Security Education program in October and provide information and analysis to key departments and ISC throughout the year.	Melissa Cresswell	6/1/2018	10/31/2018

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Special Collections	Children's Book Project	This project is to process and catalog donation of a large children's book collection (~12,000 items, ca. mid-late 18th century through present). The project will include setting priorities for cataloging, and identifying books that will be discarded or sold because they are out of scope. The collection is currently stored in a nearby warehouse and will be processed in stages. Students working on the project will produce promotional and academic content for the web. LITS will partner with the English Department to create opportunities for classes and projects during processing.	Eric Pumroy	3/8/2016	12/31/2018
Special Collections	Acquisition of Wen Fong Chinese Art History Book Collection	Connie Fong has offered Bryn Mawr a significant general library collection developed by her husband, Wen Fong, of books related to Chinese and Asian art history. We are in the process of developing an agreement and plans for acquiring this collection, to be housed at Carpenter Library	Gina Siesing	4/5/2018	5/1/2018

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Special Collections	Collection Planning for College Historical and Cultural records	<p>The goal of the project is to draft policies for discussion that outline priorities for the collection and preservation of records relating to the history of Bryn Mawr, including records of administrative offices; faculty, student and staff scholarship; student life; and alumnae experiences post-graduation, in both digital and paper form. The policies will serve as the basis for resource planning and allocation for acquiring, cataloguing, and providing storage for digital and paper records that are critical for teaching, research and institutional memory at Bryn Mawr. Final versions of the drafts will be ready for discussion at the College Collections meeting on Friday, April 27th, and preliminary versions will be shared with key staff in LITS and elsewhere in the College at earlier points</p>	Eric Pumroy	3/16/2018	5/1/2018
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