Civic Engagement **Van Reservation Request** Form

This request form is for student led service & activism groups and Praxis students who require transportation to their service or field sites. Service and activism activities are defined by the nature of the project, not the group. Those groups who visit an off campus service site on a regular basis will get priority over one-time service/activism events.

It is the responsibility of the student group to provide certified drivers for Bryn Mawr College vans. Additionally, all drivers must complete a **Transportation Orientation** at least ONE WEEK prior to the event. For information about this Orientation or about how to become a Bryn Mawr College certified van driver, please contact Sydney Robertson in Civic Engagement, x7920 or srobertso1@bmc.

**GROUP or PRAXIS CLASS:**

__________________________________________

# OF PEOPLE NEEDING TRANSPORTATION:_______

**STUDENT COORDINATOR(S):** (please include phone numbers)

__________________________________________

**VAN DRIVER(S):** (please include phone numbers)

__________________________________________

**SERVICE/FIELD SITE:**

__________________________________________

What specific days and times do you plan to travel? Please indicate departure & return time. *(For example: Tuesdays, 4:00 – 6:00 pm OR Philly Cares Day, October 4, 8:00 am – 3:00 pm)*

Date/s:_____________________________________

Departing time:_____________ Returning time:_____________

**PLEASE DESCRIBE SERVICE/ACTIVITY:**