**How to Declare a Minor in Education**

**When?** Spring semester of your second year

**How?**

***If you are declaring a Minor in Education – Educational Studies track*:**

1. Meet with your Education Minor Advisor to map your course of study
2. Complete the **Declaration of Major/Minor form** (at HC) or a **Minor Work Plan form** (at BMC), on which you list the education courses you have already taken (if applicable) and intend to take. This form can now be submitted online.
   * 1. Bryn Mawr: <https://www.brynmawr.edu/deans/majors-and-minors/minors-concentrations>
     2. Haverford: [https://haverford.co1.qualtrics.com/jfe/form/SV\_38HYGbgDoA4FZQ1?Q\_JFE=qdg](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhaverford.co1.qualtrics.com%2Fjfe%2Fform%2FSV_38HYGbgDoA4FZQ1%3FQ_JFE%3Dqdg&data=02%7C01%7Cmschall%40brynmawr.edu%7Cb8364d60bc284596ae6c08d7d806b490%7Cc94b117b616347fd93f8b8001804ae6f%7C1%7C0%7C637215395638732573&sdata=ChjSY2S2pqiYP5eyFbloS3TO9Djc2qsvHv1VhKQv2Is%3D&reserved=0)
3. Submit a copy of your form to the registrar. Margo at mschall@brynmawr.edu will review and confirm the minor.

***If you are declaring a Minor in Education - Secondary Teacher Certification track*:**

In addition to the minor declaration form, write a 1-page, single-spaced “Statement of Intent” addressed to the Education Program in which you respond to these questions and submit electronically or in person to Margo at [mschall@brynmawr.edu](mailto:mschall@brynmawr.edu).

* Please describe your interest in education - its origins, current manifestations, experiences that led to it, etc.
* What do you hope to gain from your Education Program coursework and related experiences?
* What is your current thinking about the role of your education studies in your current and future life – civic and community-based, academic, professional, etc.?
* How do you intend to meet this [extra-curricular teaching experience requirement](http://www.brynmawr.edu/education/academic/secondary_certification/):

*Gain extracurricular teaching experience, ideally working with middle or high school students. Certification candidates can meet this requirement by:*

* [Preferred] Playing the role of a teacher, teaching assistant, or coach for at least sixty extracurricular hours, working with groups of children in a learning environment. During this time, the certification candidate should be engaged in planning, preparing for, and carrying out activities for groups of children.
* Taking an additional education course for which fieldwork in a school or other learning setting is a requirement.
* Extending the student teaching experience from the minimum requirement of twelve weeks to fourteen weeks, allowing an extra two weeks at the start of the experience to apprentice with their cooperating teacher before taking on full responsibility for teaching.