

GRADUATE SCHOOL
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Ph.D. Completion Checklist

Updated 09/18/2022

- Receive an official letter from the Dean confirming that your Ph.D. Supervising Committee has reported both your dissertation and final oral examination as "Satisfactory."
- Submit the final approved version of the dissertation by completing the **online Final Dissertation Submission Form**.
- Submit a signed Certification of Final Version of Dissertation to the GSAS office. (see the next page)
- Create an online account with [ProQuest](https://www.proquest.com) and upload your complete and final dissertation. You may choose to embargo your dissertation from publication to the ProQuest dissertations database for up to two years.
(<https://www.etsdadmin.com/main/home>)
- Complete Survey of Earned Doctorates.
(<https://sedsurvey.org/DoctoralGraduates/CurrentQuestionnaire>)
- Complete the Post-doctoral Employment Information form.
(<https://www.brynmawr.edu/gsas/after-bryn-mawr/phd-outcomes>)
- Collect any dissertation draft copies (if any) that were submitted to the GSAS Office by Ph.D. Supervising Committee members after the defense of the dissertation.
- Collect TA evaluation copies (if any) from the GSAS Office.

I attest that I have completed all the above requirements.

Name (please print): _____

Signature : _____

Date: _____

(Scan the QR code for more information online)



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Certification of Final Version of Dissertation

Dissertation Title:

I attest that the text of the electronic document submitted through the online **Final Dissertation Submission Form** is the final version of my dissertation that incorporates all corrections and other emendations requested by my Ph.D. Supervising Committee during or before the Final Oral Examination and that the dissertation format meets the GSAS dissertation formatting requirements.

Signature of Author: _____ Date: _____

I confirm that the submitted electronic document is the final version as described above.

Signature of Dissertation Director: _____ Date: _____

As the LITS staff member who oversees the GSAS dissertation format, I confirm that the submitted electronic document meets the GSAS dissertation formatting requirements.

Signature of the LITS staff member: _____ Date: _____