

# REQUESTING ACCOMMODATIONS FOR FINAL EXAMS @ Bryn Mawr

Spring 2023

## Schedule for Self-Scheduled Exams for Students Eligible for Accommodations

Please note that, if you have accommodations and have a self-scheduled exam at Bryn Mawr, the schedule for such exams is DIFFERENT than the one posted on the Registrar's website. Room assignments are also different. You can find information specific to exams for students with accommodations on the Access Services website. Thanks to assistance from the Registrar, Access Services has a list of all Bryn Mawr students with a self-scheduled exam(s); there is no form to complete and/or return.

HOWEVER, be advised that there will be NO evening exams offered and there are NO self-scheduled exam times available (for students needing accommodations) for Sunday, May 7 or Friday, May 12. If you need accommodations, plan accordingly.

### If you need testing accommodations and have exams that are...

✓ *Self-scheduled at Bryn Mawr:*

Please be on the lookout for an email that will come from Access Services regarding the specific procedures, times, and rooms for self-scheduled exams if you need accommodations. You will only be emailed if you have a self-scheduled exam as per the Registrar. You can also find this information on the Access Services website.

Haverford and Swarthmore students who have accommodations and a self-scheduled exam at BMC must present their accommodation letter to the BMC Registrar when arriving to take a test.

✓ *Scheduled at Bryn Mawr:*

Make arrangements for accommodations directly with your professor well before the last class.

✓ *Self-scheduled at Haverford:*

Please contact the Haverford Registrar, located in Chase, to make arrangements. Procedures at Haverford for self-scheduled exams (if you need accommodations) are different than here at Bryn Mawr; it is your responsibility to be informed.

*Keep in mind that all students are subject to Bryn Mawr's Honor Code when taking any exam, and that it is your responsibility to monitor any time allowance and/or other pre-approved accommodations. If you are pre-approved to use your laptop to word-process a writing intensive exam, be reminded that you may only use your laptop to word-process and you may not use any other feature of your laptop and/or the internet.*

If you have any questions about any of these procedures, contact Deb Alder, Director of Access Services, at [dalder@brynmawr.edu](mailto:dalder@brynmawr.edu) or 103 Guild, x7351 no later than April 27, 2023.