How to Change Your Retirement Plan Contribution Online

Login through TIAA.org/brynmaur

Once you have logged in select:

Actions

Contributions
Select 407072 plan (if you have more than one plan option available)

Manage Contributions

You will then need to answer several questions:

**When would you like to start making contributions?**
- First Available Paycheck
- Future Date

**How much do you want to contribute to your 403(b) plan?**
- A Percentage
- A Dollar Amount

**Allocate between Pre-Tax and Roth Contributions**

This field is customized depending on whether you already use Roth. For most participants who do not have Roth, the box can be left blank, unless you want to change your future contributions to include Roth.
Would you like your contribution to automatically increase?

- Yes
- No

**When would you like to start making contributions?**

The date you choose will indicate the effective date of your salary deferral election(s). The selected date will be used for all SDA changes for eligible and impacted plans.

- First available paycheck
- Future date

**How much do you want to contribute to your 403(b) plan?**

- A percentage
- A dollar amount

**AMOUNT PER PAY PERIOD:**

\[
\text{\%} \quad = \quad $ 
\]

- Allocate between Pre-Tax and/or Roth contributions

**How would you like to split these contributions?**

<table>
<thead>
<tr>
<th></th>
<th>Pre-Tax</th>
<th>Roth</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**TOTAL**

0.00%

**Would you like your contribution to automatically increase?**

- Learn more about automatic increases

- Yes
- No

The next screen is entitled Review Your Contributions. If you do not need to edit what you had entered, check the Confirm box after you have confirmed that you have read the Terms and Conditions.