# A Referral Guide for Faculty and Staff

Seeking out Support to Ensure Student Success

# Undergraduate Dean's Office Bryn Mawr College

## **Class Deans**

#### First-Year Dean: MB Horvath

Email: mhorvath@brynmawr.edu; Phone: x7332 Guild Hall, Office of the Undergraduate Dean

### **Interim Sophomore Dean: Rachel Heiser**

Email: rheiser@brynmawr.edu; Phone: x5375 Guild Hall, Office of the Undergraduate Dean

#### Junior & Senior Dean: Tonja Nixon

Email: tnixon@brynmawr.edu; Phone: x7867 Guild Hall, Office of the Undergraduate Dean

## Office of Student Support Services

Guild Hall, Office of the Undergraduate Dean

## Sara Donals (she/her), Assistant Director, Student Support Services

Email: sdonals@brynmawr.edu; Phone: x5372

## Rose Miller, Campus Safety Student Liaison

Email: rmiller2@brynmawr.edu

#### **Reasons to Refer Students**

(When contacting the Class Dean, please Cc' Sara Donals, Assistant Director of Student Support Services)

- Academic Concerns
- Accident and Injuries (e.g., concussions)
- Emotion or Behavioral Concerns
- Family Emergency/ Death of a Loved
- Financial Aid Concerns
- Financial Hardship
- Food and/or Housing Insecurity
- Leave (from the college) guidance and support
- Medical Issue/Physical Health Concerns
- Mental Health Issues/Concerns

- Navigating College-Wide Requirements
- On and off-campus resource consultation
- Personal Concern about a Student
- Physical and/or mental health hospitalization
- Relationship Concerns
- Students Repeatedly Missing Class
- Title IX Support
- Unable to reach a student after multiple attempts
- Uncharacteristic Behavior

\*If you're ever unsure of who to contact, please contact the Class Dean directly and Cc' the Assistant Director of Student Support Services

# **Counseling Services**

## **Director of Counseling: Luci MacNamara**

Email: lmacnamara@brynmawr.edu; Phone: x7361 Student Life and Wellness Building

## **Reasons to Refer Students**

- Expressed suicidal or homicidal thoughts (if urgent threat, call 911 or Campus Safety for ER transport)
- Major Life Event in Student's Life (death of a loved one, house fire, significant break-up)
- Mental Health, Emotional, or Behavioral Concerns

- Recent mental health hospitalization
- Relationship Concerns
- Student Repeatedly Missing Classes
- Title IX-Related Experience
- Uncharacteristic Behavior

\*\* Please refer students to Triage Hours for an initial assessment: Mon.-Fri. 10am-12pm and 2-4pm \*\*