OPPORTUNITIES FOR STAFF

WHAT’S ON THE HORIZON FOR WINTER 2016

Opportunities abound for staff in 2016! This Spring will be full of events from the Community Day of Learning (February 23rd), the Staff In Service Day (March 9th) to the many events run by LITS for Staff Education, and the Faculty Fit Club there will never be a dull moment.

Community Day of Learning
Tuesday, February 23rd (9:00-3:30p)
Classes during this time block will be canceled, offices will be closed, and all faculty, staff and students are invited to attend. Departments with essential personnel have been asked to make it possible for all staff to attend at least a portion of the day’s events. Lunch in the dining halls will be available to all those taking part.

3rd Annual Staff In-Service Day
Wednesday, March 9th (1-4pm)
All Bryn Mawr College staff are invited to attend an afternoon of targeted 20- and 35-minute classes on a wide variety of topics taught by your talented colleagues! Win prizes, enjoy an assortment of refreshments, and learn together on this special day for staff.

This year’s offerings include topics on conflict resolution, Qualtrics, Office 365, using social media successfully, customer service, Universal Design, time management, MS Excel, MS Word, and much more!

Here's what staff had to say about last year's event:

"I'm so grateful that we have this day. I learned a lot from it, and I had fun seeing folks across campus that I do not usually have the opportunity to run into."

"I thought the whole day was excellent! Short classes and many options!"

"I liked the variety -- I think there were options for everyone."
It has happened to all of us. We see or hear something that our gut tells us is wrong. It may be happening to ourselves or a co-worker. It may be coming from a fellow staff member, a supervisor, or another member of the college community. Even if you can’t quite put your finger on it, it is best to say something.

Both Stephanie Nixon and Ray Albert have multiple roles on campus and can help you talk through your thoughts and, if necessary, take the next steps. If you are not sure who to talk to, just reach out to whomever you are comfortable talking to! All conversations are confidential!

Campus Resources

Stephanie Nixon (x6571)
Stephanie is the Title IX Coordinator on campus. If any person in the college community believes they are being harassed or discriminated against by staff members, students or faculty members or any other person in connection with a community, it is the community member’s responsibility to discussing their concerns with their supervisor, the Director of Human Resources, the Equal Opportunity Officer, the Title IX Coordinator or a deputy Title IX Coordinator. Stephanie is also a member of the Bias Incident Response Team.

Ray Albert (x2636)

Ray is the Equal Opportunity Officer and the Staff Issues Liaison. Ray is responsible for monitoring the College's compliance with state and federal Equal Employment Opportunity policies and practices and working with the various campus constituencies to facilitate an understanding of how to apply policies and programs to encourage action, behaviors, and decisions that support equal access, diversity, inclusiveness, and equitable treatment. In his role as Staff Issues Liaison, he is available as a sounding board for staff who would like to discuss workplace issues in a confidential and "off-the-record" environment. Ray will work closely with Human Resources in applying and interpreting policy related issues where appropriate. As such, he will be an informal, confidential resource to help staff members find the appropriate resources for the resolution of their concerns.

The bottom line: If something is going on in the workplace that doesn’t seem right, even if you can’t put your finger on what it is, say something.
CONGRATULATIONS: STAFF ASSOCIATION AWARD WINNERS

DECEMBER 2015 RECIPIENTS

DARLENE PERRY - HOUSEKEEPING

"Darlene has been every Pembroke West resident’s mother away from home for the past twenty years. She is there for each and every one of us throughout our years at Bryn Mawr, and knows everything about us from our favorite lollipop flavor to which classes we’re really struggling in. She brings candy on Halloween, and light to our lives."

"Darlene once got gum out my hair with peanut butter. During reunion week this summer, Darlene gave an alum my number - she thought our professional interests aligned, and that she’d found me a mentor. Darlene sees our worst (seriously, she cleans our toilets), yet still manages to bring out and love our best. Many Pembroke West residents will agree: Darlene is a truly a quintessential part of the Bryn Mawr experience."

LAUREN WARD - DEAN’S OFFICE

"Lauren has gone above and beyond in her work in the Dean’s Office. She is responsible for a significant number of new initiatives and programming supporting student life – in and out of the classroom. She has also taken on duties that lie outside her job description, running a mindfulness class and serving as a member of the Dorm Leadership Team Advisory Group. Finally, as an alum she volunteers to do admissions interviews. Lauren is terrific and works very much behind the scenes. Lauren is one of the hardest workers I know... someone you wish you could clone! She is comprehensive and insightful, focused on collaboration and inclusion, and an incredibly quick and savvy learner. On initiatives and committees, she often works behind the scenes and doesn’t receive the recognition she truly deserves."

"Lauren is an incredibly hard-working and creative problem-solver. She has made numerous programs in our department better and has also conceived of new ways to support students. She is a wonderful person and a joy to work with."

FEBRUARY 1–19TH
Meet with a representative from Transamerica get your account set up and your questions answered. Learn what you need to know!

FEBRUARY 23RD
Community Day of Learning
9am- 3:30pm
In/Visible: Class on Campus, Class in Our Lives

APRIL 20TH
Spring Staff Association Meeting! Come and mingle with your co-workers, get some information about the college, and ask your questions.

MAY 18TH
End of Year Sale begins in BYC! Come and find a bargain. The money goes back into the Staff Association and helps fund the Staff Association Award

NOMINATIONS ACCEPTED ALL YEAR! AWARDS WILL BE GIVEN AT THE SPRING MEETING.

STAY FIT
BRYN MAWR COLLEGE FIT CLUB

BMC FIT CLUB
The Athletics department offers more than 10 classes a week free of charge to the Bryn Mawr Community. From spinning to yoga, and badminton to basketball, stop in and work out with your friends.

http://athletics.brynmawr.edu/information/fit_club/
WELCOME NEW STAFF!

Theresa Baena
Migdalia Carrasquillo
Delon Copeland
Megan Gallagher
Charlotte Healy
Dawn Lord
Elizabeth Roan
Gregory Schmidt
Bonnie Wei
Thelma Williams
Emilie Wolf
Jessica Wurtz
Jack Zhang

Health Center
Academic Administrative Assistant
Facilities Services
Enrollment
Athletics & Physical Education
Academic Administrative Assistant
President's Office
Athletics & Physical Education
LITS
Controller's Office
Office of Financial Aid
Athletics & Physical Education
Athletics & Physical Education

HOLIDAY FAIR

Did you attend the Holiday Fair this year? If you did, you know that there were 6 outside vendors, 2 charities, and 28 faculty, staff, and students selling their crafts and goods! What did you spend your $5 Bryn Mawr Bucks on?

Didn't get Bryn Mawr bucks? Make sure to pay your dues (only $5) to the Staff Association by November each year and receive your dues back in the form of Bryn Mawr bucks to spend on anything you want at the Holiday Fair. From earrings to cupcakes and handicrafts, there is something for everyone!